

COMMUNITY WORKING GROUP MEETING MINUTES

DATE OF MEETING: December 9, 2008, 2:00 PM

DATE OF ISSUANCE: February 18, 2009

PREPARED BY: Theresa Pelletier

RE: **PHASE I ENGINEERING**
FAP 591 (US 34)
JOB NO.: P-93-015-06, PTB 147-20
CONTRACT NO. 66847
Epstein PN 28306

Attendees:

David Alexander	IDOT District 3
Dave Broviak	IDOT District 3
Harold Dannewitz	City of Sandwich
David Fraser	
Joan Hardekopf	Historical Society
Rich Healy	Plano Chamber of Commerce
Tom Horak	City of Sandwich
William King	Sandwich Fire Dept.
David Luttrell	LDL Transfer
John McGinnis	City of Plano
Gene Morton	Plano Police Dept
Mike Muzzillo	Valley West Hosp
Rick Olson	Sandwich Police Dep
Theresa Pelletier	Epstein
Rich Robinson	City of Sandwich
Vicki Schuler	Sandwich Chamber of Commerce
Art Sheridan	City of Plano
Jim Teckenbrock	Sandwich EPC
Tom Thomas	City of Sandwich
Teresa Townsend	Planning Communities
Susan Weber	Planning Communities
Jonathan Whowell	Plano Police Dept
Linda Zingre	LDL Transfer

1. Introduction of the US 34 Improvement project/schedule and Project Team

Dave Alexander from IDOT introduced the US 34 Improvement project along with the project consultant team - Theresa Pelletier, Epstein and Teresa Townsend and Susan Weber, Planning Communities. Theresa Pelletier gave an overview of the aerial of the City of Sandwich and relation of US 34 to the downtown and surrounding area.

2. Overview of CSS Process and Review Ground Rules

Teresa Townsend gave a PowerPoint presentation with an overview of the Context Sensitive Solutions (CSS) process.

3. Project Problem Understanding - Discussion/Exercise

Teresa Townsend led the group in a discussion to raise problems and issues with the current conditions of US 34. The goal was not to determine solutions, but rather to gather a list of issues. CWG members were encouraged to write on the aerial map of the City of Sandwich along with the aerial zoomed in on US 34.

4. Review and Identify additional Community Working Group (CWG) members

Additional CWG members identified included: School District, Village of Somonauk, Park District and the Farm Bureau.

5. Review Community Context Audit

The CWG reviewed portions of the initial Community Context Audit and offered comments.

6. CWG Meeting Schedule

The CWG noted that Tuesday afternoons are a good time to meet and that Sandwich City Hall is a good location. Tentative date for the next meeting is February 3, 2009. Notification will be sent out.

Each member of the CWG was given a copy of the Problem/Issue Understanding Exercise, Community Context Audit Review and Stakeholder Involvement Process Plan. Comments are welcome at any time through the process. Project website will include all materials and will provide a process by which comments can be made by the public. Following is the CWG Proposed Meeting Schedule and sign in sheets from CWG #1.

The meeting adjourned at 4pm.

Community Working Group Meeting Schedule

CWG Meeting	Tentative Date	Purpose/Goal of Meeting
#2	February 2009	▪ Define Alternatives
#3	April 2009	▪ Refine Alternatives
#4	September 2009(2 nd half of month due to Fair)	▪ Recommend Alternative

